

Express Fax Reservation Form

Please use one form for each reservation and fill in all information
The Hong Kong Institute of Acoustics - The Acoustics 2012
(May 13-18, 2012)

Guest Name: (Last) (First) Mr / Mrs. / Ms	Arrival Date:	Departure Date:
Job Title:	Arrival Flight / ETA:	Departure Flight / ETD:
Company Name:	Telephone Number : Facsimile Number : e-mail address :	
ROOM TYPE / RATE: Garden View Room (Single / Double / Twin Occupancy) <input type="checkbox"/> HK\$1,500.00		Special Request: <input type="checkbox"/> Non-smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Others *Confirmation is subject to Hotel availability*
Harbour View Room (Single / Double / Twin Occupancy) <input type="checkbox"/> HK\$2,100.00		
Breakfast charge <input type="checkbox"/> HK\$200.00 per cover		
The above room rates are subject to 10% service charge and are on per room per night basis. Rates are only for delegates attending the above conference. Preferred guest room category will be subject to availability upon request. Requests for early arrival before, <u>May 13 2012</u> or late departure after <u>May 18, 2012</u> will be subject to space and rate availability upon confirmation.		
I / WE AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW: <input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> DINERS <input type="checkbox"/> Others _____ Card Number: _____ Expiry Date: _____ * Remarks : Reservation to be confirm by giving a valid credit card information for guarantee		
TERMS AND CONDITIONS: In the event of any cancellation after <u>March 13, 2012</u> or guest not show up on the scheduled arrival date, one (01) night room rental will be debited to the above credit card as late cancellation charge. Please return this form to us on or before <u>March 13, 2012</u> to our Reservations Department at fax number (852)2877 2339 or e-mail rhi.hkghv.reservations@renaissancehotels.com . Reservations will be subject to availability and confirmation will be notified by return fax of this form.		
FOR HOTEL USE ONLY: Block Code: "HAC" Confirmation No.	Confirmed By:	Date:
Remarks :		